

WORK PATTERN

Work Pattern	Definition
Full time	Our full time contract is 35 working hours per week.
Part time/reduced hours	This role requires less than the full time contract of 35 hours per week. The days and hours worked are up for negotiation, provided the requirements of the business are fulfilled. The salary and benefits received are pro-rated to the equivalent full time position. This job role may be a stand-alone vacancy or advertised as part of a job share. Please refer to the details within the advert for more information.
Compressed hours	This role may be worked on a compressed basis (e.g. completing the required hours within fewer, but longer days across a week or fortnight) the details of which you will need to discuss to ensure it fits around business requirements and the needs of the existing team. Please refer to the details within the advert for more information; you may also discuss your requirements during the interview.
Flexible/Variable hours	The number of hours required for this role is normally fixed, but there is flexibility regarding <i>when</i> they are worked within the week per month. Flexi time may apply to both full time and/or part time positions. Please refer to the details within the advert for more information.
Job share	A Job Share is an arrangement where more than one colleague participates towards fulfilling a single role. This may be a full time role that is open to applications on a Job Share basis, or a part time opportunity with someone seeking to join an existing Job Share arrangement. In some cases the combined hours of the part time colleagues in a job share may exceed 1 FTE in total. Please refer to the details within the advert for more information.
Other agile working patterns/open to discussion	This role may offer further agile working patterns such as shift work, self-rostering, seasonal blocks and over time. Please refer to the details within the advert for more information; you can discuss your requirements during the interview.

JOB LOCATION

Job location	Definition
Multi-site	This role requires the ability to visit a number of locations and also being present for meetings at specific sites. Details will be agreed with the line manager to meet both yours and the business needs. Please refer to the details within the advert for further information.
A single office/branch based	This role requires you to be present in an agreed office location for the majority of your working hours, however some flexibility may be agreed with your line manager (for example, flexible start and finish times, etc.). Please refer to the details within the advert for more information.
Home working	Once you have settled into the role it will be possible to work remotely from home for some or all of your working hours specific arrangements will need to be discussed with your line manager. Travel may be required to attend relevant meetings. Please refer to the details within the advert for more information.
Mobile working	This role does not have a defined location and can be worked from an office or home, depending on what suits you and the business. Travel may be required to attend relevant meetings. Please refer to the details within the advert for more information.